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**Minutes of the Meeting held on Tuesday November 15, 2011 at 12:00 noon in Council Chambers.**

**Present:** Mayor Ron Osika  
Councillor Jeff Brown  
Administrator Ed Sigmeth

Called to order 12:00 noon.

- (1) **DOG/CAT PICK UP DURING TOWN TIME**
  - (a) Animals at large (dead or alive) during regular hours - no extra compensation as part of regular duties.
  - (b) After being paid \$25.00 for a cat or \$35.00 for a dog, no overtime.
  - (c) When kept over weekend, duty to look after, feed and water animal is weekend water & sewer worker, no overtime.

(2) **OVERTIME**  
All overtime (non-essential) must have prior approval through the Town Office.

(3) **WATER & SEWER**  
That water & sewer (Kevin, Brian, Donald and whomever the supervisor delegates) change to a 12:00 noon - 8:00 p.m shift to read water meters as required.

(4) **WAGE INCREASES**  
DONALD ROKOSH - if he gets his paperwork for Level II, will move to Water Operator II from Water Operator I at \$18.00.

ROSS MAPLE - if he gets air endorsement, will move to Operator II. If not, he will stay as Operator I at \$18.00.

IAN MUIRHEAD - moves to Operator II, based on certification \$19.00

HEATH WALTON - goes to \$16.00 upon completion of probation.

BRIAN GIROUX - \$24.40 (3%)

KEVIN BRAITHWAITE - \$29.33 (3%)

LILA BANKS - \$20.00

ERINN SCHREINER - \$21.00 January 1 following probation

TRUDY SENFT - \$16.00 January 14 following probation

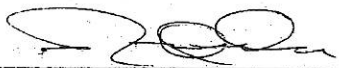
JANICE DRUMMOND - \$16.30


OTHERS not specified + \$1.00 per hour

\*All time cards should be filled out & signed by employee, signed by their supervisor, then brought to the Town Office in a timely manner by said supervisor. If not handed in by pay period cut off, the employee will not be paid until the next payroll run.

\*WCB - Paul Schwab denial will be referred to the Town Solicitor also.

The meeting ended at 1:00 pm.

  
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Mayor

  
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Administrator