



Town of Fort Qu'Appelle

Box 309, Fort Qu'Appelle, SK
S0G 1S0

ZONING BYLAW NO. 01-2015

RESIDENTIAL
DEVELOPMENT PERMIT APPLICATION

Date of Application: _____

Construction Value: \$ _____

Date of approval: _____

Approved by: _____ Signature: _____

Development Permit Application No.	
Date Deemed Complete:	

IMPORTANT NOTICE: This application **does not** permit you to commence construction until such time as a permit has been issued by the Development Authority.

**THIS DOES NOT CONSTITUTE A BUILDING PERMIT.
A SEPARATE BUILDING PERMIT MUST BE OBTAINED BEFORE CONSTRUCTION BEGINS.**

APPLICANT INFORMATION

Name of Applicant
(please print): _____

Phone (primary): _____

Mailing Address: _____

Phone (alternate): _____

Fax: _____

Municipality: _____

Email: _____

Postal Code: _____

Check this box if you would like to receive documents through email.

Is the applicant the owner of the property?

Yes

No

IF "NO" please complete box below

Name of Owner:	_____	Phone:	_____
Mailing Address:	_____	Applicant's interest in the property:	
Municipality:	_____	<input type="checkbox"/> Agent	
Postal Code:	_____	<input type="checkbox"/> Contractor	
		<input type="checkbox"/> Tenant	
		<input type="checkbox"/> Other _____	

PROPERTY INFORMATION

Municipal Address: _____

Legal Description: Lot(s) _____ Block _____ Plan _____

Zoning District: _____

Existing use of parcel: _____

DEVELOPMENT INFORMATION

This application is to: (Check all that apply)

Construct a new dwelling

The dwelling is a:

- Single-detached site built dwelling
- Single-detached manufactured dwelling
- Single-detached ready-to-move
- 2-unit dwelling
- Multi-unit – please specify the number of dwelling units_
- Other

Alter/renovate the existing building

The renovation is a:

- Addition
- Attached garage
- Deck(s)
- Secondary suite
- Other _____

Construct an accessory building / structure

The accessory building is a:

- Garage (detached)
- Shed/workshop
- Other _____

Moved-in dwelling

Demolish existing building (attach completed **Demolition Form**)

Other

Describe the proposed use, any changes from existing use, and any work to be done.

BUILDING REQUIREMENTS

	Principal Building	Accessory Building	Office Use
Parcel Size	<input type="checkbox"/> m ² <input type="checkbox"/> ft ²	<input type="checkbox"/> m ² <input type="checkbox"/> ft ²	
Building Size	<input type="checkbox"/> m ² <input type="checkbox"/> ft ²	<input type="checkbox"/> m ² <input type="checkbox"/> ft ²	
Height of Building	<input type="checkbox"/> m <input type="checkbox"/> ft.	<input type="checkbox"/> m <input type="checkbox"/> ft.	
Proposed Setbacks from Property lines			
Front	<input type="checkbox"/> m <input type="checkbox"/> ft	<input type="checkbox"/> m <input type="checkbox"/> ft	
Rear	<input type="checkbox"/> m <input type="checkbox"/> ft	<input type="checkbox"/> m <input type="checkbox"/> ft	
Side	<input type="checkbox"/> m <input type="checkbox"/> ft	<input type="checkbox"/> m <input type="checkbox"/> ft	
Side	<input type="checkbox"/> m <input type="checkbox"/> ft	<input type="checkbox"/> m <input type="checkbox"/> ft	
Parcel Type:	<input type="checkbox"/> Interior Lot <input type="checkbox"/> Corner Lot		

Details of VEHICLE PARKING and ACCESS:

Show **location** and **number** of all existing and proposed **parking spaces, loading spaces** and **driveways** on the PLOT PLAN.

Details of EXTERIOR BUILDING FINISH:

Describe the type(s) and colour(s) of all material used to finish the existing and proposed structure exteriors.

Details of SERVICES: Indicate as follows: **(A)** = available **(R)** = required

water sewer septic field natural gas electricity telephone

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application for a Development Permit. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

APPLICANT

Registered Owner (if not the same as applicant)

T O W N OF FORT QU'APPELLE
RESIDENTIAL DEVELOPMENT PERMIT APPLICATION

DEVELOPMENT PERMIT SUBMISSION REQUIREMENTS

The following items shall be attached to all Development Permit Applications for new buildings or exterior changes to existing buildings. This is not an exhaustive list and the Designated Officer may request additional information that is required to assess the application.

Copy of Site Plan. Site plan shall provide the following information:

(May be provided on a survey plan or sketch)

- Legal description and municipal address of subject property
- Scale and north arrow
- Adjacent roadways and lanes
- Lot dimensions, lot area, and percentage of lot coverage for all structures
- Existing residence and/or any other buildings with dimensions of foundation and projections including decks
- Proposed residence and/or any other buildings with dimensions of foundation and projections including decks
- The proposed distances from the foundation of the building to the front, side, and rear property lines
- Location of lot access, existing sidewalk(s) and curbs
- Location of any registered utility right of ways or easements
- Location and number of off-street parking spaces

Copy of Building Plans. Plans shall be to scale and contain the following information:

- Scale and dimensions of exterior walls and interior rooms
- Floor plan of all living space proposed to be developed
- Building elevations including front, sides, and rear elevations, building height (from finished grade), roofing material, and roof pitch
- Copy of map or additional information from the ERCB regarding location of abandoned wells.**
- If applicant is not the registered owner**, a written statement (or this application) signed by the registered owner consenting to this application.
- Application fee payable to the Town of Fort Qu'Appelle.**
- Security or performance bond if required by **the Town of FORT QU'APPELLE** (for prefabricated [manufactured] dwellings, moved-in buildings, etc.).