

Fort Qu'Appelle Dutch Elm Policy

Adopted: May 25, 2023

Resolution of Council: #2023-0169

Purpose

The purpose of this policy is to establish criteria and procedures for removal of Dutch Elm trees on privately owned residential and commercial properties.

Criteria

Prior to removal of a Dutch Elm Tree

- The owner must obtain written confirmation from the Chief Administrative Officer indicating the tree/s needs to be removed.
- The resident <u>must</u> obtain two (2) written quotes for the removal of the tree(s). Each quote must itemize the work to be conducted.
- Only the cost to remove the tree and disposal fees may be included for reimbursement by the Town.
- The Town will not reimburse landscaping repairs.
- The Town will only reimburse up to a maximum amount of \$700 per tree, regardless of which contractor the resident utilizes.

Reimbursement Process

The property owner shall provide copies of the following documents to the Town Office:

- a copy of the written confirmation from the Chief Administrative Officer.
- A copy of the two written quotations for tree removal. (please ensure the quotation is itemized)
- Upon submission of the required documentation, the Town shall pay up to a maximum of \$700.00 per tree for the costs associated with the tree(s) removal and disposal. No reimbursement will be considered for landscaping repairs.

Dutch Elm Tree Removal Reimbursement Program – Reimbursement Form

Date:	Name of Property Owner:
Civic Address:	
Signature of Property owner:	
This section to be filled out by the Chief A	dministrative Officer (CAO)
Confirmation of DED YES	or NO
Number of trees approved for removal:	
Date of Confirmation:	
Signature of Chief Administrative Officer:	
Property Owner	
	owing with your application for reimbursement:
	ation from the Chief Administrative Officer (CAO). ions for tree removal from a qualified tree removal service.
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Please note: Only those applications which has	we been enpressed by the Chief Administrative Office (CAO)
and with the necessary document	ve been approved by the Chief Administrative Officer (CAO) ation will be considered for reimbursement.
	documentation, the Town shall pay up to a maximum of ciated with the tree(s) removal and disposal. No
reimbursement will be considered	for landscaping repairs.
Town Office Use:	
Has the property owner provided all necessary	y documentation? Yes or No
Approved for payment	