

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF FORT QU'APPELLE
HELD IN COUNCIL CHAMBERS AT 160 COMPANY AVENUE SOUTH, FORT QU'APPELLE, SASKATCHEWAN**

Thursday, May 14, 2015

PRESENT: Mayor Ron Osika
Councillor Jeff Brown
Councillor Lee Finishen
Councillor Brian Janz
Councillor Tanya Kulaway
Councillor Jenny Melanson
Councillor Robert Morton

ABSENT:

IN ATTENDANCE: Brandi Morissette, CAO
Jessica Heisler, Assistant Admin- Planning & Development

ORDER: Mayor Ron Osika called the meeting to order at 7:00 p.m.

119-15 MORTON/MELANSON – agenda

THAT the agenda for May 14, 2015 regular Council meeting with amendments be adopted as presented.
CARRIED

120-15 BROWN/KULAWAY – minutes

THAT the minutes for April 23, 2015 Regular Council meeting with amendment be adopted as presented attached to and forming part of these minutes.
CARRIED

DELEGATION – Regional Living Heritage Project

Sharon and Michelle presented the Regional Living Heritage Project that is focused on Economic Development in the region. This will promote the tourism in the region. A website is being designed for this project. Looking for funds to sustain an employee to continue this work being done as well as fundraising efforts. Looking for a space to be donated for artists to perform .

121-15 FINISHEN/MORTON – accounts payable

THAT the Accounts Payable batches 66-72 in the amount of \$112,153.72 be approved as presented attached to and forming part of these minutes.
CARRIED

122-15 KULAWAY/MORTON – backpack sprayers

THAT we approve the recommendation from the Parks and Recreation Committee to purchase two backpack sprayers in the amount of \$350.00-\$400.00.
CARRIED

123-15 MORTON/BROWN – dump truck use

THAT we pay Brad Redman a one-time payment of \$700.00 for the use of his personal dump truck.
CARRIED

124-15 FINISHEN/MORTON – resignation

THAT we acknowledge the resignation from Jessica Heisler from her position as Assistant Administrator- Planning and Development effective May 21, 2015.
CARRIED

125-15 MELANSON/FINISHEN – correspondence

THAT the following correspondence, having been reviewed, be filed. CARRIED

1. Sons of Pioneers
2. Sask Housing Corp

126-15 BROWN/FINISHEN – 2015 UMAAS Convention

THAT we allow CAO, Brandi Morissette, to attend the 2015 UMAAS Convention June 2-5, 2015 in Saskatoon, SK.

CARRIED

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127-15 MORTON/MELANSON – signing authority

THAT we authorize Brandi Morissette , CAO, as a signing officer of the municipality along with one of Ron Osika, Robert Morton, Brian Janz, Tanya Kulaway, Lee Finishen, Jeff Brown, or Jenny Melanson AND Jacky Bryk, Accounting Clerk as a signing officer of the municipality along with one of Ron Osika, Robert Morton, Brian Janz, Tanya Kulaway, Lee Finishen, Jeff Brown or Jenny Melanson in the event that Brandi Morissette, CAO, is unavailable to sign.

CARRIED

128-15 BROWN/KULAWAY – 2014 Audit

THAT the 2014 Audit prepared by MWC Chartered Professional Accountants LLP be accepted as presented.

CARRIED

129-15 BROWN/KULAWAY – 2015 Budget

THAT we approve the 2015 budget presented by Brandi Morissette, CAO attached to and forming part of these minutes.

CARRIED

130-15 FINISHEN/JANZ – munisoft software

THAT we purchase new municipal software from Munisoft in the amount of \$28,751.25 AND the conversion cost of \$4500.00.

CARRIED

131-15 FINISHEN/MORTON – in camera

THAT this meeting move to In Camera session at 8:55 p.m.

CARRIED

132-15 FINISHEN/MORTON - reconvene

THAT this meeting reconvene to Regular Session at 10:00p.m.

CARRIED

133-15 BROWN//MELANSON – office assistant position

THAT we offer Danielle Buckshaw the position of temporary Office Assistant as per letter of offer attached to and forming part of these minutes.

CARRIED

134-15 MELANSON/FINISHEN – account clerk position

THAT we offer Jacky Bryk the permanent full time position of Accounting Clerk as per letter offer attached to and forming part of these minutes.

CARRIED

135-15 FINISHEN - adjourn

THAT this meeting adjourn at 10:05 p.m.

CARRIED

Mayor

Chief Administrative Officer

The next Regular Council Meeting of the Town of Fort Qu'Appelle will be held on Thursday, May 28, 2015 at 7:00 p.m. in Council Chambers.