

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE TOWN OF FORT QU'APPELLE  
HELD IN COUNCIL CHAMBERS AT 160 COMPANY AVENUE SOUTH, FORT QU'APPELLE, SASKATCHEWAN  
Wednesday, April 23, 2015**

**PRESENT:** Mayor Ron Osika  
Councillor Jeff Brown  
Councillor Lee Finishen  
Councillor Brian Janz  
Councillor Tanya Kulaway  
Councillor Jenny Melanson  
Councillor Robert Morton

**ABSENT:**

**IN ATTENDANCE:** Jessica Heisler, Assistant Chief Administrative Officer

**ORDER:** Mayor Ron Osika called the meeting to order at 7:00 p.m.

**103/15 AGENDA**

FINISHEN/MORTON:

THAT the agenda be adopted as with the following additions.  
7. H. – Food Poverty Prevention Program – Temporary Street Closure  
7. I. – Brand Development – Roger Brooks Marketing Package

CARRIED

**104/15 MINUTES**

KULAWAY/BROWN:

THAT the minutes of the regular meeting of Council held April 09, 2015 be adopted as amended.

CARRIED

**DELEGATION – ROYAL  
CANADIAN MOUNTED  
POLICE**

*Sgt. Tim Sartisan of the Royal Canadian Mounted Police met with Council to discuss the 2015 community policing priorities for Fort Qu'Appelle.*

*Councillor Brian Janz connected via telephone at 7:06 p.m.*

**105/15 ACCOUNTS PAYABLE**

MELANSON/MORTON:

THAT the Accounts Payable batches 56-65 in the amount of \$89,443.46 be approved as presented.

CARRIED

**106/15 SUBDIVISION  
APPLICATION -  
ST/L 46 AND 71**

MELANSON/BROWN:

THAT the Commercial Subdivision Application, located adjacent to Lot 1-5, Plan AN4277, be hereby approved; and,

THAT the Chief Administrative Officer or their designate prepare a bylaw to close the portion of road to be subdivided; and,

THAT the bylaw be presented to Council for consideration after public notice requirements have been met.

CARRIED

**107/15 TRANSCANADA TRAIL  
CHAMPION**

FINISHEN/KULAWAY:

THAT the Town of Fort Qu'Appelle support Mayor Ron Osika in his acceptance of the TransCanada Trail's invitation to become a TransCanada Trail Champion.

CARRIED

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- 108/15 SIGNING AUTHORITY - ASSISTANT CAO** MELANSON/FINISHEN:  
THAT the Town of Fort Qu'Appelle authorize Jessica Heisler, Assistant Chief Administrative Officer, as a signing officer of the municipality.
- CARRIED
- 109/15 SUN COUNTRY HIGHWAY'S DESINATION PROGRAM** BROWN/FINISHEN:  
WHEREAS the Fort Qu'Appelle and District Museum has agreed to cover the cost of service upgrades that are required to host electric car chargers at the Museum; and,  
  
WHEREAS the Town of Fort Qu'Appelle hereby agrees to cover the cost to install electric car chargers at the Museum at a cost of approximately one thousand, eight hundred dollars (\$1,800.00);  
  
BE IT RESOLVED THAT Resolution No. 031/15 be hereby rescinded; and,  
  
THAT the Town of Fort Qu'Appelle apply to the Sun Country Highway Destination Program to have electric car chargers placed at the Fort Qu'Appelle and District Museum.
- CARRIED
- 110/15 REQUEST TO PURCHASE DEDICATED LANDS – W1, PLAN 94R57030, ETX. 0** MORTON/FINISHEN:  
WHEREAS a request has been made to the Town of Fort Qu'Appelle to purchase a municipal reserve walkway adjacent to Lot 01, Block 01, Plan 61R28947; and,  
  
WHEREAS The Planning and Development Act, 2007 prohibits the sale of the municipal reserve walkway as the lands are still necessary to provide access to lakefront municipal reserve;  
  
BE IT RESOLVED THAT the Town of Fort Qu'Appelle deny the request to purchase the municipal reserve walkway.
- CARRIED
- 111/15 OFFER TO PURCHASE - STREET SWEEPER** BROWN/FINISHEN:  
THAT the Town of Fort Qu'Appelle accept the Village of Lebret's offer to purchase the SweepRite street sweeper in the amount of five hundred dollars (\$500.00).
- CARRIED
- 112/15 STREET CLOSURE** MELANSON/KULAWAY:  
THAT the Town of Fort Qu'Appelle approve the Food Poverty Prevention Program's request to temporarily close 3 parking stalls in front of 160 Broadway Street, Fort Qu'Appelle, SK on May 01, 2015.
- CARRIED
- 113/15 BRAND DEVELOPMENT ROGER BROOKS MARKETING PACKAGE** FINISHEN/KULAWAY:  
THAT the Town of Fort Qu'Appelle support the Branding Committee by providing a portion of the cost to obtain a marketing package to be developed by Roger Brooks; and,  
  
THAT the Town of Fort Qu'Appelle contribute funding at the population-based, shared amount of one thousand eight hundred ninety-one dollars and sixty-two cents (\$1,891.62).
- CARRIED

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**114/15 IN CAMERA**

FINISHEN/MORTON:

THAT this meeting move to In Camera session at 8:50 p.m.

CARRIED

**115/15 RECONVENE**

FINISHEN/MORTON:

THAT this meeting reconvene to Regular Session at 9:24 p.m.

CARRIED

**116/15 ASSISTANT  
ADMINISTRATOR  
POSITIONS**

FINISHEN/MELANSON:

THAT the Town of Fort Qu'Appelle create the position of Assistant Administrator - Planning & Development to be filled by Jessica Heisler, and the position of Assistant Administrator - Finance to be filled by Kelly Schill; and,

THAT the starting salary for each position be forty-eight thousand, one hundred sixty-one dollars (\$48,161.00); and,

THAT the Town of Fort Qu'Appelle issue a cheque in the amount of one thousand five hundred dollars (\$1,500.00) to Jessica Heisler for the five (5) weeks spent in the role of Acting Chief Administrative Officer.

CARRIED

**117/15 CHIEF  
ADMINISTRATIVE  
OFFICER**

FINISHEN/MORTON:

THAT the Town of Fort Qu'Appelle enter into an employment agreement with Brandi Morissette for the position of Chief Administrative Officer; and,

THAT the starting salary for the position be seventy-six thousand, two hundred twenty dollars (\$76,220.00).

CARRIED

*Councillor Brian Janz disconnected via telephone at 9:52 p.m.*

**118/15 ADJOURN**

MORTON/BROWN:

THAT this meeting adjourn at 10:02 p.m.

CARRIED

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Mayor

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Chief Administrative Officer

The next Regular Council Meeting of the Town of Fort Qu'Appelle will be held on Thursday, May 14, 2015 at 7:00 p.m. in Council Chambers.